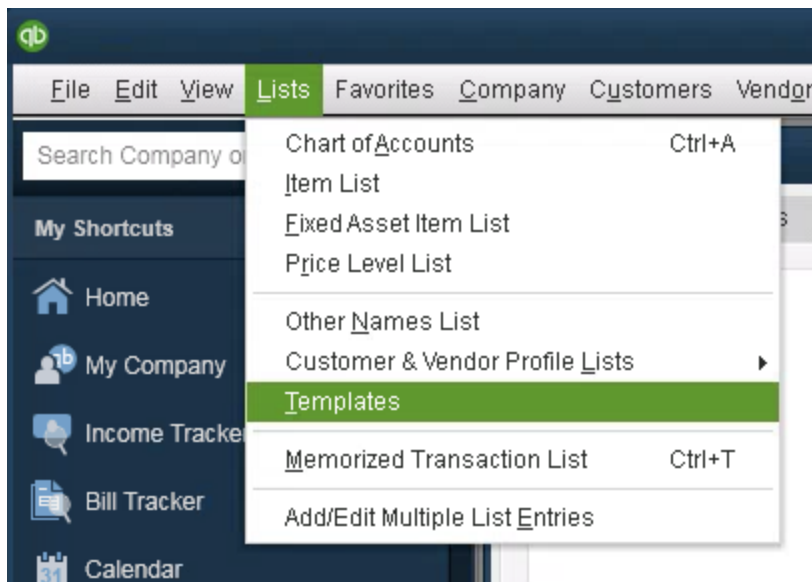


Importing Template Files into QuickBooks

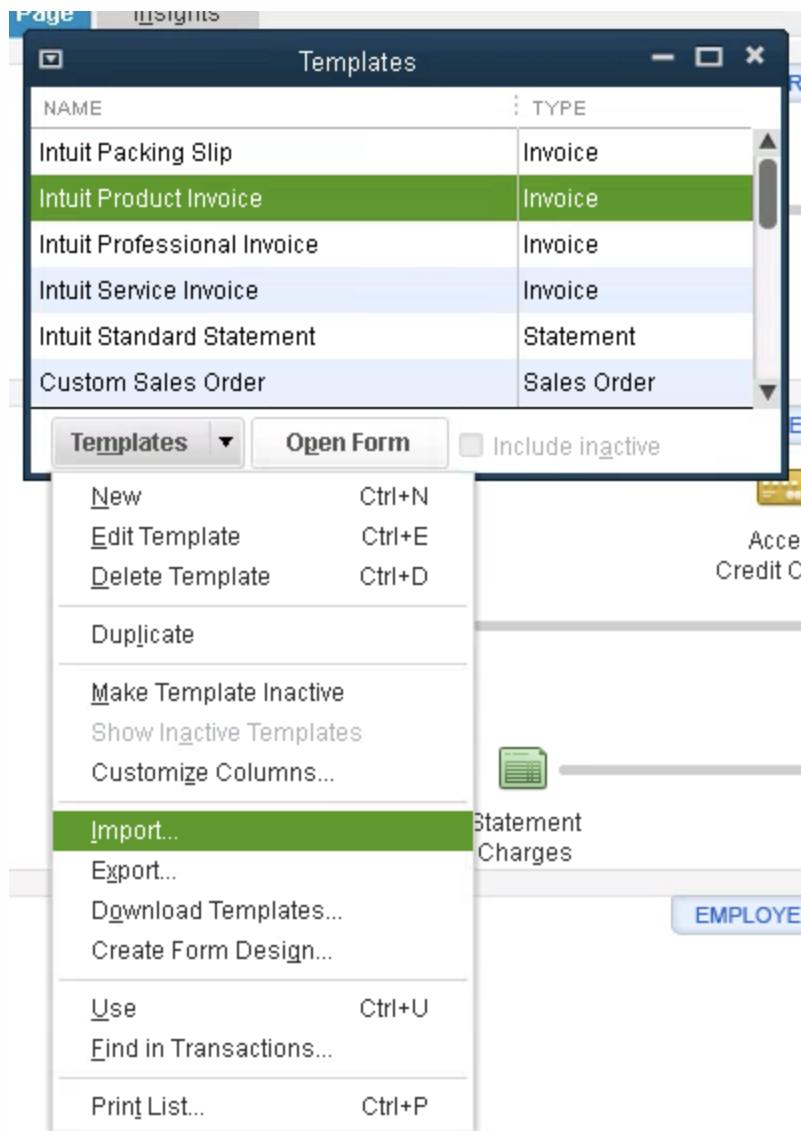
Users can import template files (.des) into QuickBooks by following these steps:

1. Log into the company file.
2. Select **Lists**. Then select **Templates**.



3. Click on the drop-down arrow next to **Templates**.

4. Select Import.



5. Navigate to the **.des** file that is being imported.

6. Select **Open**.

